

July 14, 2016
Board of Trustees Meeting
HALLOWELL WATER DISTRICT
CITY HALL
1 Winthrop Street
Hallowell, Maine

Call meeting to order at 6:00 p.m.

Hallowell Water District Trustees Present: Richard Dolby, Susan Farnsworth and Douglas Jennings

Staff: Superintendent, Hallowell Water District: Dennis Kinney

Other: Nick Henry, Auditor from Horton, McFarland & Veysey, LLC

1. Minutes of June 8, 2016:

A motion was made: to approve the minutes:

Motion: Susan Farnsworth Seconded: Douglas Jennings Vote: Unanimous

2. PUBLIC HEARING ON PROPOSED RATE DECREASE EFFECTIVE JANUARY 1, 2017:

Handouts of the financial position and rate information were provided to the attendees.

Chair opened public hearing at 6:15 P.M.

The District's Auditor Mr. Nick Henry provided the attendees with the consumer's rights regarding this rate increase as outlined in Title 35A section 6104.

Chair opened the meeting to public comment:

No public attendees in addition to the persons listed above as Trustees, staff and other
Chair closed the public hearing at 6:24 P.M.

A motion was made: to adopt the rates as submitted to the Public Utility Commission:

Motion: Douglas Jennings Seconded: Susan Farnsworth Vote: Unanimous

3. Educational Project Related to the Water Street "Big Dig":

Several citizens have expressed an interest in creating an on site educational display for the upcoming Water Street reconstruction project. Trustee, Susan Farnsworth will inquire about the details and report back to the full board.

4. Adjourn:

A motion was made to Adjourn at 6:55 P.M.

Motion: Douglas Jennings Seconded: Susan Farnsworth Vote: Unanimous

Respectfully Submitted,

Susan Farnsworth, Clerk

March 8, 2016
Board of Trustees Meeting
HALLOWELL WATER DISTRICT
52 Winthrop Street
Hallowell, Maine

Call meeting to order at 5:00 p.m.

Hallowell Water District Trustees Present: Richard Dolby, Susan Farnsworth and Douglas Jennings

Staff: Superintendent, Hallowell Water District: Dennis Kinney

1. Minutes of February 15, 2016:

A motion was made: to approve the minutes:

Motion: Richard Dolby Seconded: Douglas Jennings Vote: Unanimous

2. Land Purchase High Street:

Rebecca Symes owns the land adjacent to the High Street water storage tank. The owner has requested the District to consider purchasing a portion of the land.

A motion was made: to offer the owner \$13,250.00 (being one half of the appraisal valued by Robert Cloutier) for approximately one half of the land (being a square portion of land 100 feet along High Street by 223 feet that abuts the water district's lot).

Motion: Douglas Jennings Seconded: Susan Farnsworth Vote: Unanimous

3. Workshop, Gardiner Water District Agreements:

The trustees reviewed the current agreements with the Gardiner Water District.

In section #1 of the agreement between Gardiner Water District and Hallowell Water District is:

“The purpose of this agreement is to manage all of the affairs between the GWD and the HWD regarding the sources of supply of each district, interconnections between the two districts, and interconnections with other utilities, system alterations that may alter the flow of water to or away from the interconnections. Any and all, discussions, orders, resolves, questions, motions or action taken on these items shall be done exclusively in a joint meeting between GWD and HWD.”

This year the Hallowell Water District will need to begin the planning for the Hall-Dale tank. In the 2009, Wright-Pierce engineering study, the Hall-Dale tank is identified as a future component in the interconnection with Gardiner Water District.

The Hallowell Water District's Chairman shall contact the Gardiner Water District Chairman and request that this item be added to the June 8, 2016 meeting, or at an earlier meeting if that is convenient for Gardiner Water District.

4. Executive Session:

A motion was made to go into executive session at 7:05 P.M. for a personnel issue.

Motion: Douglas Jennings Seconded: Susan Farnsworth Vote: Unanimous

Trustees returned to open meeting at 7:10 P.M.

A motion was made to allocate \$1,000.00 of this year's budget as a service award to the Superintendent for 30 years of service on November 3, 2016.

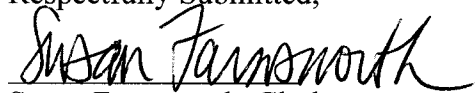
Motion: Douglas Jennings Seconded: Susan Farnsworth Vote: Unanimous

5. Adjourn:

A motion was made to Adjourn at 7:20 P.M.

Motion: Susan Farnsworth Seconded: Douglas Jennings Vote: Unanimous

Respectfully Submitted,



Susan Farnsworth, Clerk

*GARDINER WATER DISTRICT
HALLOWELL WATER DISTRICT
TRUSTEES MEETING
October 20, 2015*

In Attendance:

Trustees:

Gwd	David Gilman	Treasurer
Gwd	Jeff Kobrock	President
Gwd	Richard Gray	
Hwd	Richard Dolby	
Hwd	Doug Jennings	
Hwd	Susan Farnsworth	
Hwd	Dennis Kinney	
Planning Decisions	Frank O'Hara	
MRWA	Kirsten Hebert	

Meeting called to order @ 5:00PM by Chair Jennings

1. Approve minutes of September 2015 meeting Motion by Farnsworth, 2nd by Gilman to accept minutes of September meeting passed with unanimous vote
2. The consolidation team of Frank O'Hara, and Kirsten Hebert presented several options for merging the workforces of Hallowell and Gardiner. The team was directed to prepare a list of goals and timelines for 2016. They will also seek approval from the PUC and DWP for merging operations. A joint meeting has been scheduled for Monday 11-23 @ 5PM in Hallowell where a step-by-step process for continuing this venture will be presented

Motion by Farnsworth, 2nd by Kobrock to adjourn meeting @ 6:20PM-passed with unanimous vote

February 15, 2016
Board of Trustees Meeting
HALLOWELL WATER DISTRICT
52 Winthrop Street
Hallowell, Maine

Call meeting to order at 5:00 p.m.

Hallowell Water District Trustees Present: Richard Dolby, Susan Farnsworth and Douglas Jennings

Staff: Superintendent, Hallowell Water District: Dennis Kinney

Others: Al Hodsdon from A.E. Hodsdon Engineers

1. Minutes of January 11, 2016:

A motion was made: to approve the minutes:

Motion: Douglas Jennings Seconded: Susan Farnsworth Vote: Unanimous

2. Engineering Evaluation and Timetable for Water Storage Tanks:

Al Hodsdon from A.E. Hodsdon engineers presented his findings about Hallowell Water District's water storage tanks. The work on the Hall-Dale tank should be scheduled for the summer of 2018. Before any work on this tank can be scheduled, Gardiner Water District's connection on the Blaine Road needs to be completed. The Trustees expressed a desire to meet with Gardiner Water District. Prior to any meeting with Gardiner Water District, the trustees will review the current agreements with Gardiner Water District. The trustees have scheduled a meeting for March 8, 2016 as a workshop to review the agreements, if necessary.

3. Water Rate Decrease:

The Superintendent provided the Trustees with a water rate filing pursuant to 35-A M.R.S.A § 6104. The filing recommends a rate decrease of 6.9% on January 1, 2017. The construction activities associated with the expansion of a natural gas distribution system into our service area have diminished. Additional labor is no longer needed to meet the additional workload that had been placed upon the District. A decrease of \$32,201 is proposed.

At the end of 2016, the district will have recovered past expenses associated with the natural gas expansion. Going forward, the District will budget \$11,343 based on 2015 activities. The Chair will present this information to the City Council on March 7, 2016 a motion was made: to hold a public hearing during the second week in July 2016.

Motion: Susan Farnsworth Seconded: Douglas Jennings Vote: Unanimous

4. Insurance Service Office, Inc. (ISO) Workshop:

The trustees reviewed the last three ISO studies of the City of Hallowell, The most recent study of the town of Farmingdale, recent emails from the city of Hallowell's Highway committee and the city of Hallowell's fire safety committee's minutes.

No action taken

5. Adjourn:

A motion was made to Adjourn at 7:45 P.M.

Motion: Susan Farnsworth Seconded: Douglas Jennings Vote: Unanimous

Respectfully Submitted,

Susan Farnsworth, Clerk

January 11, 2016
Board of Trustees Meeting
HALLOWELL WATER DISTRICT
52 Winthrop Street
Hallowell, Maine

Call meeting to order at 5:00 p.m.

Hallowell Water District Trustees Present: Richard Dolby, Susan Farnsworth and Douglas Jennings

Staff: Superintendent, Hallowell Water District: Dennis Kinney

1. Election of Officers:

By Charter, the list of officers is Chairman: Richard Dolby, Clerk Susan Farnsworth. A motion was made: to elect Richard Dolby as Chairman, Susan Farnsworth as Clerk, and Dennis Kinney as Treasurer.

Motion: Susan Farnsworth Seconded: Douglas Jennings Vote: Unanimous

2. Minutes of October 7, 2015:

A motion was made: to approve the minutes as presented. The minutes are to be signed by Richard Dolby as Clerk at the time of the meeting.

Motion: Susan Farnsworth Seconded: Douglas Jennings Vote: Unanimous

3. Minutes of October 20, 2015:

A motion was made: to approve the minutes as presented. The minutes are to be signed by Richard Dolby as Clerk at the time of the meeting.

Motion: Richard Dolby Seconded: Douglas Jennings Vote: Unanimous

4. Capital Budget for 2016:

A motion was made: to approve the Capital Budget as presented.

Motion: Richard Dolby Seconded: Susan Farnsworth Vote: Unanimous

5. Additional pay for Office Staff:

A motion was made: to confirm the decision of the Superintendent to pay Cathy Dowling an additional 20 hours of pay for her work with Gardiner Water District.

Motion: Susan Farnsworth Seconded: Richard Dolby Vote: Unanimous

6. Letter from Town of Chelsea:

The Town of Chelsea sent a letter to Board of Trustees informing them that Chelsea had created a tax increment Financing District (TIF) that includes some of the Hallowell Water District's service area. The town's letter also requested information about the water district's merger plans and for consideration by the trustees to include a representative from Chelsea on the board of the merged utility.

A motion was made: To respond to the Town of Chelsea's letter, thanking the

selectman for the information about their Tax Increment Financing District and to inform the selectmen that the water district's merger plan is no longer being considered. If, in the future, a merger plan is developed, the board of trustees will add the Town of Chelsea's request for representation onto a new board of trustees for consideration.

7. City of Hallowell Radio/ Power at High Street Tank:

An agreement has been made between the City of Hallowell and the Hallowell Water District that will allow the City to install a radio antenna on the High Street Tank and build a radio building on the water district property. The additions shall not create a hindrance on the operation of the water district. The agreement is for nineteen years. The City shall provide power to the water district's equipment for the entire period at no charge to the water district. The water district will contribute \$1,000.00 toward the cost of bringing power to the property. The \$1,000.00 was charged to the capital account for SCADA.

8. Current Staffing and Future Operation of the Hallowell Water District:

The board of trustees discussed current and future needs of the District before adopting the Operation and Maintenance budget. The Superintendent shall develop a rate proposal for the next board of trustees meeting on February 15, 2016.

9. Operation and Maintenance Budget for 2016:

A motion was made: to approve Operation and Maintenance budget as presented.

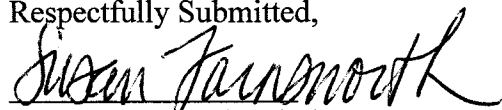
Motion: Susan Farnsworth Seconded: Douglas Jennings Vote: Unanimous

10. Adjourn:

A motion was made to Adjourn at 8:05 P.M.

Motion: Susan Farnsworth Seconded: Douglas Jennings Vote: Unanimous

Respectfully Submitted,



Susan Farnsworth, Clerk

October 20, 2015
Board of Trustees Meeting
Hallowell Water District
52 Winthrop Street
Hallowell, Maine

Call meeting to order at 5:00 p.m.

Gardiner Water District Trustees Present: Jeff Kobrock and David Gilman

Hallowell Water District Trustees Present: Susan Farnsworth, Richard Dolby, and Douglas Jennings

Staff: Superintendent Gardiner Water District: Paul Gray
Superintendent Hallowell water District: Dennis Kinney

Others: Frank O'Hara, Planning Decisions
Kristen Hebert, Maine Rural Water

1. Consolidate Hallowell and Gardiner Water District:

Discussion with Frank O'Hara, Planning Decisions and Kristen Hebert, Maine Rural Water about other option to continue the consolidation process. No action taken.

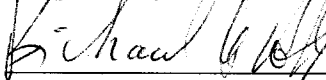
2. Adjourn:

A Motion is made: to adjourn @ 6:40 P.M.

Motion: Richard Dolby

Seconded: Susan Farnsworth Vote: Unanimous

Respectfully Submitted,



Richard Dolby, Clerk

October 7, 2015
Board of Trustees Meeting
Hallowell Water District
52 Winthrop Street
Hallowell, Maine

Call meeting to order at 5:00 p.m.

Trustees Present: Susan Farnsworth, Richard Dolby, and Douglas Jennings
Staff: Superintendent Hallowell Water District: Dennis Kinney

1. Minutes of September 22, 2015:

A motion was made: to accept minutes as presented:

Motion: Susan Farnsworth Seconded: Richard Dolby Vote: Unanimous

2. Workshop to discuss Merger Items:

The legislation to merge the Hallowell Water District and the Gardiner Water District failed to pass in the State of Maine senate. During the merger process, some of the joint efforts were suspended or left incomplete. The Trustees would like to define future tasks, revise the timetable with benchmarks outside the legislative process. Currently, Hallowell Water District personal are providing several office tasks for Gardiner Water District this process has placed a large burden on Hallowell's limited resources. It is the consensus of the board of trustees to develop a plan to consolidate all of the offices duties for Hallowell and Gardiner into one facility prior to January 1, 2016 or return many of the office duties back to Gardiner Water District.

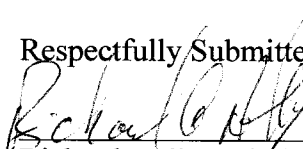
Workshop only: no action taken

3. Adjourn:

A Motion is made: to adjourn @ 6:30 P.M.

Motion: Richard Dolby Seconded: Susan Farnsworth Vote: Unanimous

Respectfully Submitted,


Richard Dolby, Clerk

September 22, 2015
Board of Trustees Meeting

Hallowell Water District
52 Winthrop Street
Hallowell, Maine

Call meeting to order at 5:00 p.m.

Gardiner Water District Trustees Present: Raymond Morang, Jeff Kobrock, and David Gilman

Hallowell Water District Trustees Present: Susan Farnsworth, Richard Dolby, and Douglas Jennings

Staff: Superintendent Gardiner Water District: Paul Gray
Superintendent Hallowell water District: Dennis Kinney

Others: Earle McCormick State of Maine Senator
Gregory Couture, Town of West Gardiner Selectmen
Frank O'Hara, Planning Decisions
Kristen Hebert, Maine Rural Water

1. **Legislation to Consolidate Hallowell and Gardiner Water District:**
Discussion with West Gardiner Selectmen, Gregory Couture and Earle McCormick about their opposition to water district consolidation. No action taken.
2. **Minutes of July 15, 2015:**
A motion was made: to accept minutes as presented:
Motion: Susan Farnsworth Seconded: Richard Dolby Vote: Unanimous
3. **Schedule Meeting to discuss Merger Items.**
A motion was made: to schedule a trustee meeting on October 7, 2015 at 5:00 P.M.
4. **Adjourn:**
A Motion is made: to adjourn @ 6:45 P.M.
Motion: Richard Dolby Seconded: Susan Farnsworth Vote:

Unanimous

Respectfully Submitted,


Richard Dolby, Clerk

July 15, 2015
Board of Trustees Meeting
HALLOWELL WATER DISTRICT
52 Winthrop Street
Hallowell, Maine

Call meeting to order at 5:33 P.M.

Hallowell Water District Trustees Present: Richard Dolby, Susan Farnsworth, and Douglas Jennings

Staff: Superintendent, Hallowell Water District: Dennis Kinney
Others: Rebecca Symes and Roger Lord

1. Minutes of April 27, 2015:

A motion was made: to approve the minutes as presented:

Motion: Susan Farnsworth Seconded: Douglas Jennings Vote: Unanimous

2. Land Purchase High Street:

Rebecca Symes owns the land adjacent to the High Street water storage tank and is considering to sell this land. On February 19, 2015 the Trustees had ask what the asking price of this land will be. Rebecca Symes has decided to market the property at \$60,000.

A motion was made: to acquire an appraisal of the entire lot and an appraisal of the property as two lots. One lot having 90 feet of road frontage along High Street beginning at the water District's storage tank lot and the second lot being the remainder of the land.

Motion: Richard Dolby Seconded: Susan Farnsworth Vote: Unanimous

3. Water Service to Roger Lord off Town Farm Road:

Roger Lord updated the Trustees on his decision to acquire water service to his properties. This is a continuation of his discussion with the Board of Trustees on June 12, 2013. He has decided to install two private lines, from his property, across Lawrence Davis's and William Heselton's properties, to Central Street. At the edge of the Central Street public way, two meter pits will be installed on William Heselton's property. The owner shall be responsible for all of the cost, expenses, and liabilities of the water services. Once the water service lines are installed, the district shall accept ownership of the portion of the water line within the public way (being the portion of the water line from the 8" water main to the disconnect valve / curb stop, approximately 15 feet). The meter pit and the water lines from the disconnect valve / curb stop to the buildings shall forever remain privately owned and shall be the customers responsibility to maintain. No action taken.

4. Salary increase for office personal:

Hourly pay is reviewed in June of each year, to be effective on July 1, of each year. This year, the District did not have a meeting in June. The Superintendent temporally increased the salary for the office employee by 3% pending the July meeting. This was based on Gardiner Water District's increase.

A motion was made: to sustain the temporary increase and make the increase permanent.

Motion: Susan Farnsworth Seconded: Richard Dolby Vote: Unanimous

5. Central Street Water Main Replacement Project:

A motion was made: to continue efforts to acquire the city and other utilities involvement in this project. It was also motioned to proceed with the survey and engineering of this project.

Motion: Richard Dolby Seconded: Susan Farnsworth Vote: Unanimous

6. **Business Hours employee provided by Gardiner Water District:**

The Natural Gas expansion has put a significant strain on Hallowell Water District's labor requirements. To address some of these labor shortages Hallowell Water District has contracted with Gardiner Water District to provide an employee. The Natural Gas expansion within the Hallowell Water District service area has stopped for the present time. The Hallowell water District had intended to use this time to catch up on lost O&M projects. Because there is no way to determine when the natural gas expansion will resume, the Superintendent has recommended that the O&M tasks be accomplished with outside contractors.

A motion was made to suspend / terminate the business hours agreement with Gardiner Water District.

Motion: Richard Dolby Seconded: Susan Farnsworth Vote: Unanimous

7. **Merger Items:**

The legislation to merge the Hallowell Water District and the Gardiner Water District failed to pass in the State of Maine senate. The Trustees have requested the Chairman of the Board of trustees to draft a letter to the Gardiner Water District that addresses our ongoing efforts to share resources. During the merger process, some of the joint efforts were suspended or left incomplete. The Trustees would like to define future tasks, revise the time table with bench marks outside the legislative process.

8. **Portable Generator Replacement:**

The portable generator is no longer reliable for emergency work and should be replaced. Because this is a capital purchase and not in the budget, a purchase of \$1,439.00 from Northern Tool and Equipment will need approval from the board of trustees.

A motion was made: to increase the capital budget by \$1,439.00 for the purchase of a portable generator.

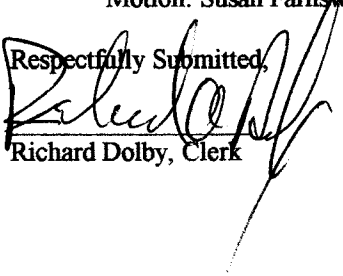
Motion: Richard Dolby Seconded: Susan Farnsworth Vote: Unanimous

9. **Adjourn:**

A motion was made to Adjourn at 7:10 P.M..

Motion: Susan Farnsworth Seconded: Richard Dolby Vote: Unanimous

Respectfully Submitted,


Richard Dolby, Clerk

April 27, 2015
Board of Trustees Meeting
HALLOWELL WATER DISTRICT
52 Winthrop Street
Hallowell, Maine

Call meeting to order at 5:45 p.m.

Hallowell Water District Trustees Present: Susan Farnsworth and Douglas Jennings

Trustees Absent: Richard Dolby

Staff: Superintendent, Hallowell Water District: Dennis Kinney

1. Minutes of March 24, 2015:

A motion was made: to approve the minutes as presented:

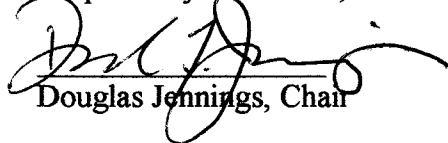
Motion: Susan Farnsworth Seconded: Douglas Jennings Vote: Unanimous

2. Adjourn:

A motion was made to Adjourn at 5:50 P.M.

Motion: Susan Farnsworth Seconded: Douglas Jennings Vote: Unanimous

Respectfully Submitted,


Douglas Jennings, Chair

March 24, 2015
Board of Trustees Meeting
HALLOWELL WATER DISTRICT
52 Winthrop Street
Hallowell, Maine

Call meeting to order at 5:15 p.m.

Hallowell Water District Trustees Present: Susan Farnsworth and Douglas Jennings

Trustees Absent: Richard Dolby

Staff: Superintendent, Hallowell Water District: Dennis Kinney

Others: Timothy Johnston: Executive Vice President for Summit Natural Gas Inc.

Michael Tanchuk: President for Summit Natural Gas of Maine

Kenneth Young: Consultant for Summit Natural Gas of Maine

1. Minutes of February 19, 2015:

A motion was made: to approve the minutes as presented:

Motion: Susan Farnsworth Seconded: Douglas Jennings Vote: Unanimous

2. Summit Natural Gas Easement Encroachment:

The trustees met with representatives for Summit Natural Gas to discuss language for an agreement to allow Summit Natural Gas to install a gas line within the Hallowell Water District easement at the Ridges. Summit Natural Gas agrees to provide Hallowell Water District with GIS mapping for all of their natural gas lines in the Hallowell Water District territory.

A motion was made: to authorize the Chairman Douglas Jennings to sign an agreement as amended that will allow Summit Natural Gas to install and maintain a gas line in the Hallowell Water District easement located within the Ridges property in Hallowell.

Motion: Susan Farnsworth Seconded: Douglas Jennings Vote: Unanimous

A motion was made: to authorize the Chairman Douglas Jennings to sign an agreement as amended that will allow Summit Natural Gas to install and maintain a gas line in the Hallowell Water District easement located within the Oakwood property in Hallowell.

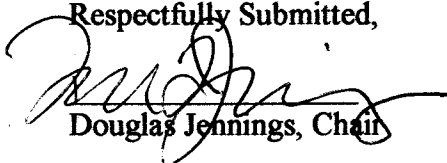
Motion: Susan Farnsworth Seconded: Douglas Jennings Vote: Unanimous

3. Adjourn:

A motion was made to Adjourn at 7: 00 P.M.

Motion: Richard Dolby Seconded: Susan Farnsworth Vote: Unanimous

Respectfully Submitted,


Douglas Jennings, Chair

*GARDINER WATER DISTRICT
HALLOWELL WATER DISTRICT
TRUSTEES MEETING
Wednesday February 19, 2015*

In Attendance:

Trustees:

Gwd	David Gilman	Treasurer
Gwd	Jeff Kobrock	President
Gwd	Raymond Morang	Clerk
Gwd	Richard Gray	
Hwd	Richard Dolby	
Hwd	Susan Farnsworth	
Hwd	Doug Jennings	
Hwd	Dennis Kinney	
MRWA	Kirsten Hebert	
Planning Decisions	Frank O'Hara	
Perkins Thompson	Jim Katsiaficas	

Meeting called to order @ 5:30 PM

1. Election of Presiding Officer: Motion by Jennings, 2nd by Dolby to elect Jeff Kobrock as Presiding Officer of Joint Board Meeting-passed with unanimous vote

2. Report from Superintendents: None

3. New Business:
 - A. Consolidation Issues: Kirsten Hebert, Frank O'Hara, and Jim Katsiaficas presented a revised draft of proposed charter for the Central Maine Water District. There was a motion by Dolby, 2nd by Gilman to accept the presented document pending several minor edits. Document will be reviewed at next joint meeting.
 - B. Status of Projects: Superintendents reported on status of projects pertaining to the consolidation of the districts
 - C. Decision on submittal of bill for the 2015 legislative session: Motion by Dolby, 2nd by Jennings to move forward with the submittal of the bill. Passed with a vote of 5 in favor, Susan Farnsworth opposed vote.

Motion by Jennings, 2nd by Dolby to adjourn meeting @ 7:30 PM

*GARDINER WATER DISTRICT
HALLOWELL WATER DISTRICT
TRUSTEES MEETING
Wednesday February 4, 2015*

In Attendance:

Trustees:

Gwd	David Gilman	Treasurer
Gwd	Jeff Kobrock	President
Gwd	Richard Gray	
Hwd	Richard Dolby	
Hwd	Susan Farnsworth	
Hwd	Doug Jennings	
Hwd	Dennis Kinney	
MRWA	Kirsten Hebert	
Planning Decisions	Frank O'Hara	
Perkins Thompson	Jim Katsiaficas	

Meeting called to order @ 5:30 PM

1. Election of Presiding Officer: Motion by Kobrock, 2nd by Dolby to elect Doug Jennings as Presiding Officer of Joint Board Meeting-passed with unanimous vote
2. Approve Minutes of December 2014 Joint Meeting: Motion by Dolby, 2nd by Kobrock to accept minutes from December 2014 meeting – passed with unanimous vote
3. Report from Superintendents: None
4. New Business:
 - A. Consolidation Issues: Kirsten Hebert, Fran O'Hara, and Jim Katsiaficas presented draft of proposed charter for the Central Maine Water District. There was a motion by Kobrock, 2nd by Dolby to edit section 6 of new charter. This section identifies eligible future Trustees, Elected Town officials will be ineligible to hold office while appointed officials would be eligible. Passed with 3 in favor and 2 opposed.
The consolidation team was directed to edit charter draft, clarify issues with the transfer of existing bonds, and review both charters focusing on maintaining existing water supply rights for both districts. New draft of charter to be presented at next joint meeting which will be held in Hallowell on Thursday February 19 @ 5:30PM

Hallowell Trustee Susan Farnsworth expressed concerns that the Hallowell board has concerning timelines and uncompleted tasks. These concerns are to be identified and presented at the next joint board meeting.

Motion by Jennings, 2nd by Dolby to adjourn meeting @ 7:05 PM